



Board Approval of Minutes

Approved:

Board Chair's Signature:

Director's Signature:

Back to Basics Charter School Foundation, Inc.
Board of Directors Meeting
Wednesday, May 11th, 2022
6 PM
10735 Raulerson Ranch Rd., Tampa, Fl. 33637
Room #175

In attendance: Ms. Alba Mas, Ms. Lynne Volpe, Dr. Lew Kirk, Mrs. Tiffany Sperry, Ms. Creah Demps, Dr. Lonnie Bryant, Ms. Tahvia Shaw, Mr. Todd Amaden; Mr. Greg Mesaros, Mr. Gil Schisler, Ms. Ashley Phelps, Ms. Yamury Germino,

Absent: Ms. Kimberly Avichouser

Call to Order – Ms. Alba Mas called the meeting to order at 5:59 pm

Public Comment on Agenda Items –None.

Approval of the April 13th, 2022 Minutes –Ms. Mas asked for approval of the minutes, Mr. Schisler moved for approval; seconded by Mr. Amaden. The board then voted unanimously to approve the minutes.

Treasurer's Report – Mr. Gil Schisler (Attachment #1)

Principal's Report – Ms. Tahvia Shaw (Attachment #2)

- Handbook Changes for 2022-2023
 - Added transportation policy, as well as on the website.
 - Mr. Schisler moved for approval of the first reading of handbook changes, and Mr. Amaden seconded. Move to 2nd reading at the June meeting.
- Parent School Climate Survey Results from 2021-2022
 - Overall favorable responses from parents. Need to update the website.

Faculty Report- Ms. Kimberly Avichouser (Ms. Shaw reported)

- EOY Awards and Band Concert, parents invited to EOY Awards. May 26th graduation at New Life Tabernacle at 7pm.

PRA Report- Ms. Yamury Germino

- Teacher Appreciation Week, partial donation from Chick F'ilet (note to contact them a few months in advance) luncheon teachers received gift cards.
- 4th of July Parade?

Committee Reports:

- **Finance Oversight-** Mr. Gil Schisler

- Did not meet
- 2022-2023 Budget Review 1st reading, 2nd reading in June. Projected revenues to go up.
 - Motion to approve first reading of the budget, Mr. Amaden moved, Dr. Kirk, seconded.
- **Development** – Mr. Greg Mesaros
 - Did meet, nothing to report.
- **Governance**– Dr. Lew Kirk
 - Did not meet
 - Board elections, officer positions
 - Open enrollment procedures in county vs. out of the county, do we have to run two lotteries.
 - Possible Governance workshop for Board.
- **Building** – Ms. Alba Mas (Attachment #3)
 - Met with Vinny Madaru, and discussed the proposal for the sports pavilion. Need to develop a budget and design.
- **Academic and Standards** – Ms. Lynne Volpe (Attachment #4)
 - Committee met.
 - New building: need to discuss and speak with the staff regarding issues and feedback from Google Form. Due by end of the month, to discuss results at June meeting.

New Business:

- 2022-2023 Handbook Changes Approval
 - Mr. Schisler moved for approval of the first reading of handbook changes, and Mr. Amaden seconded. Move to 2nd reading at the June meeting.
- 2022-2023 Budget Approval
 - Budget Review 1st reading, 2nd reading in June. Projected revenues to go up. Motion to approve first reading of the budget, Mr. Amaden moved, Dr. Kirk, seconded.

Old Business: None.

Public Comment: 3 Minute Limit

- Question on website development, looking at proposals.
- Use of field permissions, after school sports. Outside usage for fields at Patel vs. Temple Terrace fields.
- After school pick up: entrance to Patel is blocked on Fridays sometimes. Early pick up, park in far lane exit down to gate and out.

Adjournment – Ms. Mas called for a motion to adjourn the meeting 6:57pm at Mr. Schisler motioned; seconded by Mrs. Sperry. The board voted unanimously to adjourn the meeting at 6:57pm.

Minutes were taken by: Samantha Kahn

Minutes respectfully submitted by: Samantha Kahn

Treasurer's Report
Attachment #1
Back to Basics Charter School Foundation, Inc.
Terrace Community Middle School
Finance Committee

To: BTBCSF Board Members & Finance Committee
From: Gil Schisler, Treasurer
Date: 05/07/2022
RE: April 2022 YTD Operating Results

These results, as outlined in this report are based on unaudited financial data, and as such is to be used for informational purposes for management only and is not intended to convey Foundation financial data to the public.

Revenues:

YTD revenue total \$4,697.0k versus the plan of \$4,697.7k for an unfavorable variance of \$0.7k. FTE revenue are ahead of the plan by \$15.8k. SIT funds are behind the plan by 9.6k. We will of course advise as any issues develop.

Expenses:

YTD total spending totals \$6,283.3k vs the plan or \$4,649.1k for a variance of \$1,634.2k unfavorable. Most of the spending at this time has to do with ESSER funding. With the move to PEC, spending is starting to calm down and we are getting a better handle on the spending related to the new Facility. Admin and staff are doing all we could expect of them. We are still continuing to watch our spending, with the emphasis on improving our fund balances. We will report any issues that develop.

Net Asset Changes:

YTD Net asset changes are of (\$1,154.3k) versus the plan of \$48.5k. This is an unfavorable variance to the plan by \$1,202.8k, this combination of revenues and expense changes already discussed.

Cash Balances:

Cash balances and working capital liquidity increased by a net of \$6.7k month over month to \$1,157.7k. The balance of \$1,073.7k is available to meet current foundation needs.

All required tax obligations and District Financial filings are current and up to date.

Respectfully submitted,

Gil Schisler

Terrace Community Middle School
Budget vs. Actuals: FY2022(July 2021 - June 2022) - FY22
P&L

July 2021 - April 2022

	Total		
	Actual	Budget	over Budget
Income			
3001 TOTAL REVENUE			0.00
3100 FOUNDATION INCOME			0.00
3110 GRANT-DONATION INCOME			0.00
3111 CORPORATE GRANTS/DONATIONS	5,000.00	1,666.68	3,333.32
3113 GENERAL PUBLIC DONATIONS	4,515.24	3,333.32	1,181.92
Total 3110 GRANT-DONATION INCOME	9,515.24	\$ 5,000.00	4,515.24
3120 INVESTMENT INCOME			0.00
3121 INTEREST INCOME	7.00	291.68	-284.68
3123 REALIZED INVEST. GAINS/(LOSSES)	0.00		0.00
Total 3120 INVESTMENT INCOME	7.00	\$ 291.68	-\$ 284.68
3130 SCHOOL BOARD REVENUE=FTE			0.00
3131 STATE FUNDS-FTE	3,880,401.29	3,864,590.90	15,810.39
3132 SIT FUNDS..CAPITAL OUTLAY	261,272.00	270,833.32	-9,561.32
3135 ESSER Funds	0.00		0.00
3139 OTHER INCOME-FTE	10,882.00		10,882.00
Total 3130 SCHOOL BOARD REVENUE=FTE	4,152,555.29	\$4,135,424.22	17,131.07
3140 OTHER INCOME	11,092.25		11,092.25
3141 SCHOOL LUNCH INCOME	154,823.95	148,500.00	6,323.95
3143 STUDENT ACTIVITY/PROJECT INCOME			0.00
31431 FIELD TRIP RECEIPTS	72,257.00	45,000.00	27,257.00
31433 YEARBOOK RECEIPTS	13,340.45	15,000.00	-1,659.55
31435 OTHER	740.08	37,500.00	-36,759.92
31436 Lab fees	13,008.40	15,000.00	-1,991.60
31437 Student Gov. Receipts	9,076.01	4,500.00	4,576.01
31450 Book fees - consumables	28,168.65	45,000.00	-16,831.35
31457 After School Care Receipts	41,174.85	67,500.00	-26,325.15
31459 Music fees	1,006.00		1,006.00
31465 I.D. Badge proceeds	492.00	624.60	-132.60
31469 FAFO income	32,432.01	22,500.00	9,932.01
Total 3143 STUDENT ACTIVITY/PROJECT INCOME	211,695.45	\$ 252,624.60	-\$ 40,929.15
3144 ATHLETIC DEPARTMENT			0.00
31442 STUDENT PAYMENTS-FEES	14,309.00	10,800.00	3,509.00
31443 FUND RAISING		12,600.00	-12,600.00

31444 OTHER-ATHLETIC	568.99	450.00	118.99
	\$		
Total 3144 ATHLETIC DEPARTMENT	14,877.99	\$ 23,850.00	-\$ 8,972.01
3145 P.R.A. ACTIVITIES			0.00
31452 TEAM TORNADO RECEIPTS	110,083.03	105,000.00	5,083.03
31453 SCHOOL STORE	32,356.50	25,200.00	7,156.50
31454 Legacy Brick Receipts		900.00	-900.00
31455 PRA RECEIPTS OTHER	30.00		30.00
31456 PRA T SHIRT SALES		900.00	-900.00
	\$		\$
Total 3145 P.R.A. ACTIVITIES	142,469.53	\$ 132,000.00	10,469.53
	\$		\$
Total 3140 OTHER INCOME	534,959.17	\$ 556,974.60	-\$ 22,015.43
	\$		\$
Total 3100 FOUNDATION INCOME	4,697,036.70	\$4,697,690.50	-\$ 653.80
	\$		\$
Total 3001 TOTAL REVENUE	4,697,036.70	\$4,697,690.50	-\$ 653.80
3146 MISC. OTHER INCOME	131.17		131.17
3440 Special Revenue			0.00
3441 ESSER	50,529.69		50,529.69
3443 ESSER II	381,350.06		381,350.06
	\$		\$
Total 3440 Special Revenue	431,879.75	\$ 0.00	431,879.75
	\$		\$
Total Income	5,129,047.62	\$4,697,690.50	431,357.12
	\$		\$
Gross Profit	5,129,047.62	\$4,697,690.50	431,357.12
Expenses			
5100 Basic instruction			0.00
5100100 Basic Instruction salaries			0.00
5100101 CLASSROOM TEACHER P/R	2,018,767.93	2,050,277.50	-31,509.57
	\$		\$
Total 5100100 Basic Instruction salaries	2,018,767.93	\$2,050,277.50	-\$ 31,509.57
5100200 Basic Instruction Employee Ben.			0.00
5100202 RETIREMENT / PENSION EXP.	94,969.32	95,615.00	-645.68
5100203 FICA-ER EXP.	157,774.06	156,845.82	928.24
5100204 GROUP INS. EXP.	87,000.00	122,914.18	-35,914.18
5100206 FLA SUI EXP.	2,024.47	2,267.50	-243.03
5100207 OTHER P/R RELATED EXP	215,440.79	121,033.32	94,407.47
	\$		\$
Total 5100200 Basic Instruction Employee Ben.	557,208.64	\$ 498,675.82	58,532.82
5100500 Basic Instr-material & suppl			0.00
5100520 SUPPLIES-INSTRUCTIONAL	15,665.25	21,000.00	-5,334.75
5100521 LAB EXPENSES	7,237.65		7,237.65
5100540 TEXT BOOKS		13,000.00	-13,000.00
5100541 BOOKS-CONSUMABLES	17,371.87	25,200.00	-7,828.13
5100550 INSTRUCTIONAL EQUIPMENT	3,772.11	1,620.00	2,152.11
5100580 STUDENT ACTIVITIES-PROGRAMS	7,065.57	2,700.00	4,365.57
5100581 FIELD TRIP EXP.	76,782.06	27,000.00	49,782.06
5100583 YEARBOOK EXPENSES	21,142.47	20,000.00	1,142.47
5100585 OTHER	3,254.94	5,833.32	-2,578.38

5100586 SGA EXPENSES	1,155.98	1,800.00	-644.02
5100588 8th GRADE GRADUATION	4,500.00	1,000.00	3,500.00
5100599 BAND & CHORUS EXPENSES	8,545.18	5,400.00	3,145.18
	\$		\$
Total 5100500 Basic Instr-material & suppl	166,493.08	\$ 124,653.32	41,939.76
	\$		\$
Total 5100 Basic instruction	2,742,469.65	\$2,673,506.64	68,963.01
5100102 Office/General Administrative Expenses	137.02		137.02
5600 Other Instructional			0.00
5600100 Other Instr-salaries			0.00
5600101 SUBSTITUTE TEACHER P/R	55,676.44	9,000.00	46,676.44
	\$		\$
Total 5600100 Other Instr-salaries	55,676.44	\$ 9,000.00	46,676.44
5600200 Other instr-employee ben			0.00
5600203 OI FICA ER	4,259.24	637.50	3,621.74
5600206 OI Fla SUI	97.29	83.32	13.97
	\$		\$
Total 5600200 Other instr-employee ben	4,356.53	\$ 720.82	3,635.71
	\$		\$
Total 5600 Other Instructional	60,032.97	\$ 9,720.82	50,312.15
6200 Instructional Media Services			0.00
6200500 Instr. media Svc-materials			0.00
6200590 OTHER MATERIAL & SUPPLIES	5,150.00	9,000.00	-3,850.00
	\$		\$
Total 6200500 Instr. media Svc-materials	5,150.00	\$ 9,000.00	-\$ 3,850.00
	\$		\$
Total 6200 Instructional Media Services	5,150.00	\$ 9,000.00	-\$ 3,850.00
7200 General Administration			0.00
7200300 Gen Admin purchases svc			0.00
7200301 PURCHASES & SERVICES EXP.	6,599.28	26,666.68	-20,067.40
7200310 PROFESSIONAL & TECH. SERVICES	35,656.97	28,333.33	7,323.64
7200311 PROFESSIONAL DEVELOPMENT FEES	0.00	1,250.00	-1,250.00
7200320 GENERAL & PROPERTY INSURANCE EX	71,393.08	45,000.00	26,393.08
7200330 TRAVEL EXP.	4,340.68	1,250.00	3,090.68
7200363 EQUIPMENT-OFFICE RENTALS	3,700.26	12,500.00	-8,799.74
7200371 TELEPHONE EXPENSES	24,329.76	8,333.32	15,996.44
7200372 INTERNET EXPENSES	4,887.47	8,333.32	-3,445.85
7200390 OFFICE EXPENSES	17,682.51	12,500.00	5,182.51
7200395 CITY UTILITIES	1,397.36	13,333.32	-11,935.96
	\$		\$
Total 7200300 Gen Admin purchases svc	169,967.37	\$ 157,499.97	12,467.40
7200400 Gen Admin Energy svc			0.00
7200430 ELECTRICITY EXP.	49,207.49	33,333.32	15,874.17
	\$		\$
Total 7200400 Gen Admin Energy svc	49,207.49	\$ 33,333.32	15,874.17
7200700 Gen Admin other exp			0.00
7200701 OTHER EXPENSES	37,392.31	20,833.32	16,558.99
7200703 INTEREST EXP.	190,987.42	18,402.50	172,584.92
7200704 FUND RAISING EXP	6,920.01	16,200.00	-9,279.99
7200710 District Service Fees	91,344.60	103,385.82	-12,041.22

7200753 PRA TEAM TORNADO EXPENSES	13,774.20	6,000.00	7,774.20
7200755 PRA LUNCH EXP	2,462.64	450.00	2,012.64
7200756 PRA OTHER EXPENSES	1,378.36	450.00	928.36
7200760 BOARD EXPENSES	8,770.43	2,083.32	6,687.11
7200781 ATHLETIC FACILITY RENTALS	420.00		420.00
7200782 REFEREE FEES	1,695.00	3,150.00	-1,455.00
7200783 ATHLETIC UNIFORM EXPENSES	1,786.44	1,710.00	76.44
7200784 ATHLETIC EQUIPMENT-SUPPLIES		1,350.00	-1,350.00
7200785 ATHLETIC REGISTRATION FEES	600.00	900.00	-300.00
7200786 ATHLETIC EXPENSES-OTHER	6,147.59	1,710.00	4,437.59
7200790 MISC. OTHER EXP.	669.69	1,800.00	-1,130.31
7200791 LOSS ON SALE OF ASSETS	806,298.35		806,298.35
7277702 MOVING EXPENSES	99,546.46		99,546.46
	\$	\$	\$
Total 7200700 Gen Admin other exp	1,270,193.50	178,424.96	1,091,768.54
	\$	\$	\$
Total 7200 General Administration	1,489,368.36	369,258.25	1,120,110.11
7300 School Admin			0.00
7300100 School Admin Salaries			0.00
7300101 ADMINISTRATION P/R	747,684.62	763,446.68	-15,762.06
	\$	\$	\$
Total 7300100 School Admin Salaries	747,684.62	763,446.68	-\$ 15,762.06
7300200 School Admin Empl Benefits			0.00
7300202 School Admin Retirement	14,000.00	19,428.32	-5,428.32
7300203 School Admin FICA ER	58,092.51	58,403.32	-310.81
7300206 School Admin Fla Sui	761.92	887.50	-125.58
7300207 School Admin other PR related		2,661.68	-2,661.68
	\$	\$	\$
Total 7300200 School Admin Empl Benefits	72,854.43	81,380.82	-\$ 8,526.39
	\$	\$	\$
Total 7300 School Admin	820,539.05	844,827.50	-\$ 24,288.45
7600 Food Service			0.00
7600500 Food svc Material supplies		148,500.00	-148,500.00
7600570 FOOD-LUNCH PROGRAMS	166,583.72		166,583.72
	\$	\$	\$
Total 7600500 Food svc Material supplies	166,583.72	148,500.00	18,083.72
	\$	\$	\$
Total 7600 Food Service	166,583.72	148,500.00	18,083.72
7900 Plant ops			0.00
7900300 Plant ops purchased svc			0.00
7900355 SUPPLIES-CUSTODIAL, OTHER	18,633.80	33,333.32	-14,699.52
7900358 Rent Exp	439,285.25	445,833.32	-6,548.07
7900360 RENTALS-LEASES	40,746.70	29,166.68	11,580.02
7900362 ALARM SYSTEM-SECURITY		4,166.68	-4,166.68
7900365 School Resource Officer	33,751.49	27,000.00	6,751.49
	\$	\$	\$
Total 7900300 Plant ops purchased svc	532,417.24	539,500.00	-\$ 7,082.76
	\$	\$	\$
Total 7900 Plant ops	532,417.24	539,500.00	-\$ 7,082.76
8100 Maintenance of Plant			0.00

8100300 Maintenance of Plant Services	17,343.01		17,343.01
8100340 REPAIRS MAINT. OFFICE	21,393.39	4,166.68	17,226.71
8100350 REPAIRS & MAINTENANCE-FACILITY	45,034.63	20,833.32	24,201.31
8100360 ESSER EXPENSES	381,350.06	20,833.32	360,516.74
	\$		\$
Total 8100300 Maintenance of Plant Services	<u>465,121.09</u>	<u>\$ 45,833.32</u>	<u>419,287.77</u>
	\$		\$
Total 8100 Maintenance of Plant	<u>465,121.09</u>	<u>\$ 45,833.32</u>	<u>419,287.77</u>
9100 Community Svc			0.00
9100100 Community Svc salaries			0.00
9100101 SUMMER/AFTER SCHOOL PROGRAM	1,536.12	9,000.00	-7,463.88
	\$		
Total 9100100 Community Svc salaries	<u>1,536.12</u>	<u>\$ 9,000.00</u>	<u>-\$ 7,463.88</u>
	\$		
Total 9100 Community Svc	<u>1,536.12</u>	<u>\$ 9,000.00</u>	<u>-\$ 7,463.88</u>
	\$		\$
Total Expenses	<u>6,283,355.22</u>	<u>\$4,649,146.53</u>	<u>1,634,208.69</u>
Net Operating Income	<u>-\$1,154,307.60</u>	<u>\$ 48,543.97</u>	<u>-\$1,202,851.57</u>
Net Income	<u>-\$1,154,307.60</u>	<u>\$ 48,543.97</u>	<u>-\$1,202,851.57</u>

Saturday, May 07, 2022 08:51:20 AM GMT-7 - Accrual Basis

Terrace Community Middle School
Balance Sheet
As of April 30, 2022

	Total
ASSETS	
Current Assets	
Bank Accounts	
1000 Assets	
1100 CURRENT ASSETS	
1110 CASH-TOTAL	
1111 FOUNDATION ACCOUNT-MAIN	0.00
1112 Challenge Grant Account	0.00
1113 Walton Family Grant	0.00
1115 TCS-OPERATIONS ACCOUNT	0.00
1116 TCS-PAYROLL ACCOUNT	0.00
1118 TCS capital-SIT funds	0.00
1119 IMPREST FUND-HEAD OF	0.00
SCHOOL	0.00
1121 Special Funds	0.00
1122 Building Account	0.00
1123 Josh Nolan Account	0.00
1150 Commerce Bank-Trustee	0.00
1151 Commerce COI Acct 7157658/9	0.00
1152 Rep-Foundation Account	45,574.88
1153 Rep-Operations Account	2,861.45
1154 Rep-Payroll Account	8,109.91
1155 Rep-Capitol Account	0.00
1156 Rep-Principal's Account	37,770.78
1157 Rep-Building Fund Account	0.00
1158 Rep-Special Funds Account	0.00
1159 CAPITAL - MM Republic	4,629.48
1166 BUILDING ACCT - Republic	0.00
1167 Money Market	900,044.35
1168 Band/Drama Acct	4,997.48
Total 1110 CASH-TOTAL	<u>\$1,003,988.33</u>
Total 1100 CURRENT ASSETS	<u>\$1,003,988.33</u>
Total 1000 Assets	<u>\$1,003,988.33</u>
1180 Trust Accounts-Commerce	0.00
1185 Trust Acct-Debt Reserve	0.00
1190 Trust Acct Restricted Reserve	0.00
1195 Trust Acct- Repairs Reserve	0.00
Total Bank Accounts	<u>\$1,003,988.33</u>

Other Current Assets	
1160 INVESTMENTS	0.00
1165 FOUNDATION INVESTMENTS	7,299.49
Total 1160 INVESTMENTS	\$ 7,299.49
1200 OTHER ASSETS	0.00
1205 Mortgage Proceeds - Mercantile	0.00
1210 DEPOSITS	0.00
1220 DUE FROM OTHER AGENCIES	84,000.00
1230 PRE-PAID EXPENSES	62,437.58
Total 1200 OTHER ASSETS	\$ 146,437.58
Total Other Current Assets	\$ 153,737.07
Total Current Assets	\$1,157,725.40
Fixed Assets	
1300 FIXED ASSETS	0.00
1310 LAND	0.00
1320 LAND IMPROVEMENTS	0.00
1330 BUILDINGS	0.00
1339 ACCUM DEPN BUILDINGS	0.00
Total 1330 BUILDINGS	\$ 0.00
1340 FURNITURE/FIXTURES	316,151.65
1349 ACCUM DEPN FURN/FIXTURES	-203,710.45
Total 1340 FURNITURE/FIXTURES	\$ 112,441.20
1350 VEHICLES	0.00
1359 ACCUM DEPN VEHICLES	0.00
Total 1350 VEHICLES	\$ 0.00
1360 CONSTRUCTION IN PROGRESS	187,461.13
1380 AUDIO VIDEO & PC SOFTWARE	10,625.69
1381 AUDIO / VIDEO EQUIPMENT	487,791.01
1388 ACCUM DEPN A/V EQUIPMENT	-472,293.22
Total 1381 AUDIO / VIDEO EQUIPMENT	\$ 15,497.79
1382 PC SOFTWARE	333,833.61
1389 ACCUM DEPN PC SOFTWARE	-324,060.72
Total 1382 PC SOFTWARE	\$ 9,772.89
Total 1380 AUDIO VIDEO & PC SOFTWARE	\$ 35,896.37
Total 1300 FIXED ASSETS	\$ 335,798.70
Total Fixed Assets	\$ 335,798.70
Other Assets	
1400 OTHER DEBITS	
1425 Discounts on Bond Issue	0.00
1430 Cost of Bond Issuance-7157658/9	0.00
1435 Restricted Reserve-7157661	0.00
1440 Restricted Debt Resv-7157630/1	0.00
1450 Reserve for Repairs-7157660	0.01

Total 1400 OTHER DEBITS	<u>\$ 0.01</u>
Total Other Assets	<u>\$ 0.01</u>
TOTAL ASSETS	\$1,493,524.11
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2120 ACCOUNTS PAYABLE	0.00
Total Accounts Payable	\$ 0.00
Other Current Liabilities	
2100 Payroll Liabilities	0.00
2110 ACCRUED PAYROLL	0.00
2111 P/R ACCRUALS	0.00
2112 F.W.T. PAYABLE	7.81
2113 FICA-EE PAYABLE	627.83
2114 FICA-ER PAYABLE	971.41
2115 FLA SUI PAYABLE	563.25
2116 HEALTH INS PAYABLE	128.87
2117 PENSIONS PAYABLE	1,051.61
2118 OTHER P/R RELATED DEFFERALS	20.63
2119 Garnishments	5,206.43
Total 2110 ACCRUED PAYROLL	\$ 8,577.84
2200 OTHER CURRENT LIABILITIES	
2205 Current Portion of Mtg payable	0.00
2210 INSURANCE PAYABLE	0.00
2215 OTHER MISC, ACCRUALS	0.00
Total 2200 OTHER CURRENT LIABILITIES	\$ 0.00
2250 Interest Payable	0.00
2331 Loan Payable Republic	0.00
Total Other Current Liabilities	\$ 8,577.84
Total Current Liabilities	\$ 8,577.84
Long-Term Liabilities	
2300 L-T LIABILITIES	
2310 NOTES PAYAB;E	0.00
2315 PP SBA Notes Payable	0.00
2316 PP Loan Contra Acct	0.00
2320 N/P External	0.00
2330 CAPITAL LEASES-Alarm Mercantile	0.00
2340 MERCANTILE MORTGAGE-1	0.00
2341 Mercantile Mortgage #2	0.00
2342 Commerce Bank Mortgage	0.00
Total 2300 L-T LIABILITIES	\$ 0.00
2400 OTHER CREDITS	0.00

Total Long-Term Liabilities	<u>\$ 0.00</u>
Total Liabilities	\$ 8,577.84
Equity	
3000 Opening Bal Equity	2,304.50
3900 Retained Earnings	2,636,949.37
Net Income	<u>-1,154,307.80</u>
Total Equity	<u>\$1,484,946.27</u>
TOTAL LIABILITIES AND EQUITY	\$1,493,524.11

Sunday, May 08, 2022 09:52:22 AM GMT-7 - Accrual Basis

Principal's Report Attachment #2

Back to Basics Charter School Foundation
May 11, 2022, Monthly Board of Directors Meeting
Principal's Report

1. Parent Survey Results:

The Parent Climate Survey was complete on April 22nd. We received responses from 170 parents. This represents one third of our families.

The overall impressions from the various questions were favorable:

- My Child's Teachers offer a quality instructional program while providing a positive and engaging learning environment. 93% Effective and Highly Effective.
- I feel comfortable contacting my child's teacher. 93% Effective and Highly Effective.
- I have contacted my child's teacher this school year. 78%
- My concerns are addressed in a timely manner. 91%
- I am informed as to how my child is doing academically in school 95%
- How welcome does the TCMS staff make you feel? 88%
- Overall, how much do you feel your child's school values parent input. 86%
- As a parent or guardian, do you use the TCMS website?
- As a parent or guardian, do you find the website user friendly and provide the information you need? 74%
- As a parent or guardian does TCMS keep you informed? 96%
- The Administration is responsive to my family's request for my child's needs.
 - GLA 84% 9%NA
 - Principal 75% 23%NA

2. Handbook Changes: See attached.

3. FSA issues: TCMS had a major issue on Monday with the 7th grade math FSA. The school district assessment office pre-assigned the Grade 8 FSA math assessment to our 7th grade students because they are enrolled in the 7th grade accelerated course. This new change was not communicated to TCMS, and we did not prepare our students to take the 8th grade test. This issue was resolved at the district level and our students will be able to take appropriate 7th grade math assessments.
4. TCMS will have our end of the year Band concert at King High School on Tuesday, May 17th at King High School.
5. The end of the year awards ceremony will be on Friday, May 20th on the Sports Pavilion. The awards will be conducted by grade level. The 8th grade awards will begin at 9:00am. Parents of those students receiving an award will be invited to the presentation.
6. 8th grade promotion ceremony will be on Thursday, May 26th at New Life tabernacle. The ceremony will begin at 7pm. Board member who are attending need to arrive by 6:30pm.

Handbook Changes for 2022-2023

910.03 School Uniform

Added:

Accessories

- Bangles, excessive number of jewelry items such as rings, necklaces and bracelets are not allowed.

910.03.1 Non-Uniform dress

Added:

Bottoms:

- Clothing may not be ripped, damaged or distressed.
- No jogging pants or jogger style pants are allowed.

930.08 Textbooks

Added:

9. If damage of a laptop or tablet is determined to be the result of a student's inappropriate use or negligence, the full cost of repair or replacement shall be collected.
10. Failure to pay the repair or replacement cost of a damaged laptop or tablet may deprive the student of further issuance of school electronic devices

940.01 Student Safety and Security

Added:

940.09 Transportation Policy

As a public school of choice, Terrace Community Middle School (TCMS) does not offer neighborhood pick-up and drop off by school bus. Parents provide transportation to and from school. TCMS highly encourages parents to create carpools with other families. To assist with arranging carpools, TCMS has created the following process:

To add your family to our carpool database: <https://forms.gle/pSqcUkKUCevPxSZM7> The carpool list will be created and sent out only to interested families who have registered for carpool. The list can be requested by emailing Jasmine Parris at jasmine.parris@tcmstornadoes.com. Parents are responsible for contacting interested families in their area to form carpool groups. TCMS will assist parents who are having trouble identifying families for carpools.

990.20.02 ACCEL Options

Added:

- Students accelerating from 7th grade Math to Geometry must complete Algebra through Edgenuity during the summer.

GLOSSARY OF TERMS

ADDED/CHANGED in RED

Computer (Technology) Misuse/Abuse: inappropriate use including, but not limited to, breaking into restricted accounts or networks, modifying files without permission, illegally copying software, and entering or distributing inappropriate or unauthorized files (for example, pornographic files); vandalism of computer equipment.

Comment [OH1]: Add "Abuse" since both are listed in Level 1 (abuse) and Level 2 (misuse) Offenses. I don't think you need to define each individually as the offense level depends on the situation and extent of misconduct

Electronic Devices: radio technology, music streaming devices, mp3 players, tape players, digital recorders, beepers, laser pointers, electronic games, or any unnecessary devices deemed potentially disruptive shall not be allowed at school unless authorized by the teacher or school administrator. Students bringing any of these for a class project must make arrangements with the teacher or an administrator for safekeeping.

Comment [OH2]: Remove items with strikethrough since they are rarely used nowadays. Add "technology" as this can include walkie talkies. Add "music streaming devices" since it captures mp3 players and all the other music devices

Section 970 Food Services

Removed orgsonline.com and replaced with foodease.cafe

Terrace Community Middle School does not participate in the School District of Hillsborough County satellite food service. School lunches will be catered by various local restaurants. Restaurants are subject to change throughout the year. If you do not have access to the internet, you may contact the Café Manager. Families will order online using <http://schoolcode.orgsonline.com/> https://app.foodease.cafe/?nav_id=357&org_id=230&page_id=234. Smoothie King is also available once a week as a PRA fundraiser.

Emergency Lunches

Emergency lunches are available to students who forget their lunches or money to purchase a lunch at the school store. The charge for the emergency lunch will be added to your online account on a daily basis. Students will have a choice of macaroni and cheese or instant cup of chicken noodle soup, chips or cookies and a drink. The students who are purchasing an emergency lunch will sign for each meal received and parents will be billed \$2.25 per meal charged. Emergency lunch fees must be paid within five working business days by check, cash or <http://schoolcode.orgsonline.com/> https://app.foodease.cafe/?nav_id=357&org_id=230&page_id=234.

980.03 Collection of Student Fees

All money for any activity, field trip, fundraising event, etc. is to be turned in by students during homeroom. No money will be accepted at the main office during the school day. This policy was created so that students will not have to carry money with them throughout the day. Teachers will not have money in and about their desks, nor will personnel in the front office

REMOVED PARAGRAPH

TCMS uses a payment program called Orgs Online <https://orgsonline.com>. This program will streamline how payments are received at TCMS and will be the primary method for payments. There will be a convenience fee for all credit cards or electronic payments made through this site. We will still accept check, cash, and money orders. Additionally, this site will be used for the collection of permission slips and any other school related forms. Each parent/guardian will need to sign-up and register for an account for the school year.

Building Committee Report Attachment #3

Back to Basics Charter School Foundation, Inc.
Building Committee Meeting
Wednesday, April 13, 2022 at 5:30 P.M.

In attendance: Mr. Gil Schisler, Ms. Alba Más, Mr. Todd Amaden, Mr. Scott Lebow Ms. Tahvia Shaw

The committee discussed:

- Setting up a meeting with Vinny Medero to discuss enclosing the pavilion to make a gymnasium. Mr. Medero will bring an engineer and contractor to the meeting. Ms. Shaw will contact Mr. Medero and set up the meeting.
- The high school has booked the gymnasium for the entire month of April and May for testing. They intend to do this every year. Additionally TCMS P.E. teachers are having issues using the fields since their P.E. teachers cannot use the gymnasium either. Field reservations have been cancelled and TCMS teachers don't find out until they get to the field. Ms. Shaw also reported that the elementary school principal was told she could use the field that we understood was assigned to TCMS. Ms. Schisler will set up a meeting with Patel's representative and the principals of the other schools to attempt to find a solution
- Summer repair projects were discussed. The hall walls will have to be repainted again; we will be building built in shelves in the storage areas and the stairwell handles will need to be repainted.

Alba Más
Building Committee Chair

Academics Committee Report Attachment #4

Academic Standards and Curriculum Meeting

5/5/2022 3pm-3:30pm

Present: Lynne Volpe, Ashley Phelps, Tahvia Shaw

- **Topics Discussed**

- General updates regarding ongoing testing since we are in full swing with FSA. There were many make-ups for FSA Reading testing earlier this week due to many students practicing an Islamic religious holiday and being out on Monday, but we were able to accommodate make-up testing.
- Discussed staff morale and how the morale of public education in general has impacted TCMS and what we as a school and board may be able to do about.
- Lynne proposed requesting input/feedback from the teachers regarding how they feel the last year has gone since this has been the first full year back and the first year on the new campus. Ashley is going to create a Google Form for teachers to voluntarily complete to provide this input. They can choose to provide their names or be anonymous. Tahvia will aid her in providing this survey to the staff.