

**Back to Basics Charter School Foundation, Inc.  
Board of Directors Meeting  
Wednesday, May 9th, 2018  
Room 208**

**In attendance:** Lynne Volpe, Tahvia Shaw, Carol Hines-Cobb, Lew Kirk, Greg Mesaros, Todd Amaden, Karan Orbegoso, Tiffany Sperry

**Absent:** Ruby Anderson, Gil Schisler, Creah Demps, Steve Conover

**Call to Order – Lynne Volpe** called the meeting to order at 6:01PM.

- **Public Comment on Agenda Items – No public comment.**
- **Approval of the April 11<sup>th</sup>, 2018 Minutes – Lynne Volpe** asked for approval of the minutes. Todd Amaden moved for approval; seconded by Tiffany Sperry. The board then voted unanimously to approve the minutes.

**Treasurer's Report –** Mr. Gil Schisler (Attachment #1) Matt Gonzalez reported.

**Principal's Report –** Ms. Tahvia Shaw (Attachment #2)

**Faculty Report –** Mr. Steve Conover: No report.

**PRA Report-** Abby Boyce & Karan Orbegoso reported. Give Day update. PRA is working on July 4th parade and a possible August 3rd parent mixer.

**Committee Reports**

- **Development and Finance Oversight –** Matt Gonzalez reported. Draft of health insurance forecasted to go up.
- **Governance –** Mr. Mesaros reported re: job description of marketing internship.
- **Building –** No report.
- **Academic and Standards –** Ms. Lynne Volpe reported. Plan for credit recovery IXL program for core courses in place. Minimize FLVS High School credit courses for students. Funding meeting on security scheduled for June.

**New Business-** None

**Old Business –** Give Day report.

**Public Comment -** None

**Adjournment –** Lynne Volpe called for a motion to adjourn the meeting at 7pm Tiffany Sperry motioned; seconded by Todd Amaden.

The board voted unanimously to adjourn the meeting at 7:00 pm.

Minutes taken by: Samantha Kahn Minutes respectfully submitted by: Samantha Kahn

**Attachment #1**

**Back to Basics Charter School Foundation, Inc.  
Terrace Community Middle School  
Finance Committee**

To: BTBCSF Board Members  
From: Gil Schisler, Treasurer  
Date: 05/09/2018  
RE: Fiscal year 2018/19 Operating Budget Highlights

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My apologies for not being here for this meeting however, I have prepared the following highlights for your edification. This is for presentation to the board, please review and let me know if you have any question for the next meeting when we will vote on the final draft.

**Revenues:**

- 1.) \$101 per student increase in FTE over 2017/18.
- 2.) Capital fund pool is \$145MM not sure yet of our share, assume conservative #.
- 3.) Overall state funding levels are projected to be 0.3% below last year actual funding.
- 4.) Projecting Team Tornado, Trot, Give Day and Fall event to be \$143k.
- 5.) Overall revenue down by 0.7% over last year.

**Expenses:**

- 1.) Salaries and related labor expenses are projected for a 3.3% decrease, these include health ins projections for next year as well as state mandated bonuses for performances. \$3,814,756.
- 2.) Interest will remain stable in the budget \$275,000.
- 3.) Instructional spending will be \$326,000.
- 4.) Occupancy spending will be \$442,494
- 5.) Overall spending function should decrease by 2.97%

**Net Asset Changes:**

We are projecting a Net Asset Change of \$ 143k, compared to \$33k for the current year. Assuming no DOE adjustments.

Respectfully submitted,  
Gil Schisler

## **Attachment #2**

### **Back to Basics Charter School Foundation, Inc. Terrace Community Middle School**

#### **Principal's Report**

- **TCMS inducted 101 7<sup>th</sup> and 8<sup>th</sup> graders into our National Junior Honor Society Chapter.**
- **TCMS has completed our state testing and now preparing our end of the school year activities.**
- **The 8<sup>th</sup> Grade Semi-formal dance will be held on May 18<sup>th</sup> at 6:30PN**
- **The End of the year awards ceremony will be held on May 18<sup>th</sup>, 8<sup>th</sup> Grade – 8:30am, 6<sup>th</sup> Grade – 11:05am and 7<sup>th</sup> Grade – 1:05pm. All board members are welcomed to attend. Parents of students being honored will receive invitations.**
- **Graduation will be held at New Life Tabernacle on Thursday, May 24<sup>th</sup> at 7PM. Board members: please let us know if you will be attending and sitting on stage.**